

**City of Strathmoor Manor**  
**August 26, 2025 Commission Meeting**  
**Minutes**

The regularly scheduled meeting of the Strathmoor Manor City Commission for August, 2025 was called to order at 7:01 p.m. by Mayor Brian Cobb.

Present at the meeting were Mayor Brian Cobb; Commissioners William Mathews, Nick Clifton and Dean Brooks; Police Chief Mike Lamey and City Counsel John Harrison. A quorum was present allowing the conduct of business.

Reading of the minutes from the July 22 regular meeting was waived by all present and the minutes were approved by unanimous vote.

Pursuant to the Order of Appointment in Municipal Order 2025, No. 4, Casey Perez, a resident of the City over 21 years of age was sworn in as a City Commissioner.

There was no resident business.

Police Chief Lamey presented the police report for July 2025. Police activity for the month consisted primarily of traffic stops and dealing with homeless people with no criminal activity in the City for the month.

The Commission then conducted an interview of Pam Cook , who had expressed an interest in serving as the City Clerk. After completing the interview, the Commission unanimously agreed to offer the position to Ms. Cook at a salary of \$300 per month. It was also agreed that the City would revisit Ms. Cook's initial salary after she had served 90 days to determine if that compensation was adequate.

There was no Legal Report, however there were discussions regarding two legal issues:

- The vacant lots on Strathmoor and Lowell which was tabled until September;
- with the appointment of a new City Clerk there will be a need to revise Ordinance 2.324 which allows a City Commissioner serve as Clerk. Counsel will prepare a revision of that Ordinance for next month.

The Financial Report included:

- a presentation of the monthly financial report which was unanimously approved;
- a presentation of the year end financial report;
- a lengthy discussion as to the bonding requirements for the Treasurer including the issue of an intrusive application process and cost. This matter was tabled until

September to consider options and alternatives;

- a review of delinquent tax payments and several overpayments. It was decided to send delinquent taxpayers an invoice as a first step to collection.
- a discussion regarding the Tax bill for 2154 Strathmoor Blvd. which bill does not appear to have been delivered to a vacant house. It appears the house is being prepared for sale which may require action by the City to protect its tax lien;
- a review of the City's procedures for bill payment. It was agreed that all paper checks issued by the City should have dual signatures.
- by unanimous vote the Commission approved a Vendors List for the present fiscal year allowing certain recurring invoices to be paid by the bookkeeper.

The Maintenance Director reported that he was having difficulty getting arborist Cindy Sullivan to conduct an inspection of City owned trees. The consensus was that the City hire a different arborist as Ms. Sullivan continues to be unavailable. There was also a discussion of dividing the Maintenance Director's duties into two parts. Since a Commissioner will no longer serve as City Clerk that leaves one Commissioner with no departmental duties. It was suggested to general approval that one Commissioner be in charge of streets, sidewalks, signs and lighting with another Commissioner responsible for lawn care and trees. The need to acquire new street signage was passed to the September meeting.

There was no Communication Report.

No further business coming before the Commission the meeting was adjourned at 8:30 p.m.