

**City of Strathmoor Manor**  
**Minutes for January 25, 2023**

In attendance: Commissioners: Brian Cobb, Brooke Heitz and Susan Stopher, Nick Clifton, resident; John Harrison, Attorney; and Chief Mike Lamey, Strathmoor Police Chief.

Stopher administered the oath to Cobb and Heitz.

A motion to appoint William Nicholas "Nick" Clifton to the Commission was made and unanimously passed. Clifton was sworn-in as a Commissioner.

The Minutes for the December, 2022 meeting were approved.

**Police Business-**

The December, 2022 police report was reviewed.

**Financial-**

Financial report for December, 2022 was reviewed.

Cobb will complete and submit the UFIR for the year ending June 30, 2022 soon.

Cobb has contacted one accounting firm for a proposal to audit the Manor for the period July 1, 2022 - June 30, 2023.

**Resident Business -**

**General City -**

The sidewalk bid will again be issued in early January for work in the Spring.

A lengthy discussion was held about Waste Management's reduced services. This will again be reviewed at the February meeting.

**City Business/Legal -**

Harrison distributed the documents regarding "Your Duty Under the Law" and "Managing Public Records." He also distributed the Financial Disclosure form. All Commissioners completed these documents for the Manor's files. The duty and public records distribution verification will be sent to the Attorney General's Office.

Municipal Order, Series 2023-1 appointing Clifton was entered and signed.

The Contact information sheet for 2023 was circulated. and updated.

**Maintenance Report -**

Zandona reported that 3 trees will be done shortly. It was decided to not plant any more trees until fall.

**Communications** - No actions.

**The next meeting will be February 28, 2023.**