

**City of Strathmoor Manor
Minutes for September 28, 2021**

In attendance: Commissioners: Brian Cobb, Brooke Heitz, Susan Stopher, Kathy Zandona and Bob Peterson; John Harrison, Attorney; and Police Chief, Mike Lamey.

The Resolution Series 2021, Number 9 authorizing the Strathmoor Manor Commission to meet in a “zoom” format in accordance with the state of emergency in regard to Covid-19 epidemic was unanimously passed.

The Minutes for the August, 2021 meeting and Special Call Meeting of September 21, 2021 were approved.

Police Business -

Lamey outlined the August, 2021 police report. Lamey recommends to all residents, “if you see something, say something.”

Resident Business - None

Financial-

Financial reports for August, 2021 previously distributed were approved. Property taxes are still owed on 6 properties.

Proposed financial procedures were distributed for discussion at the July meeting. This was tabled until the next meeting.

Cobb directed the bookkeeper to make adjustments to the year ending 6/30/21 financials and the audit for the year ending 6/30/21 may begin soon.

General City -

Cobb completed and submitted the KY Department of Transportation grant for monies for the sidewalk project.

Richard Johnson was unanimously approved for appointment to the tree board.

City Business/Legal -

The 3 bids were reviewed. Harrison provided the following information:

The low bid can be rejected for a specific reason, such as missing items or underquotes. If a contractor over bid a quantity or price, the contractor cannot ask for

revisions to reduce the bid. In that situation, the Manor will be required to advertise for bid again. If the mid-price bid is accepted, a budget amendment is required.

A special call meeting will be held soon and include the consulting firm representatives and consider a budget revision.

Harrison reported that the police contract with Strathmoor Village has been signed, submitted to DLG, and awaiting their legal review. Stopher will follow-up on this matter.

Maintenance Report -

Zandona noted that the Tree Board just met. Nick Clifton will reconcile the arborist list on work to be done. Richard Johnson will walk the city and confirm the recommendations from Cindy Sullivan for tree removal and trimming. Sang Tree Service will then be contacted about the work. Also, Clifton and Johnson will make recommendations for tree planting.

Zandona will discuss with Nalley the need for additional work in the park and circle on a more timely basis. Also, she will talk with him about the stop sign painting.

Communication -

Cobb will obtain information on Reach alerts.

Heitz will start including some safety tips on the city FB page.

The next meeting is October 26, 2021. The final meeting of the year is December 7, 2021.