

**City of Strathmoor Manor
Minutes for May 25, 2021**

In attendance: Commissioners: Brian Cobb, Brooke Heitz, Kathy Zandona, Susan Stopher, and Bob Peterson; John Harrison, Attorney; and Police Chief, Mike Lamey,

The Resolution Series 2021, Number 5 authorizing the Strathmoor Manor Commission to meet in a “zoom” format in accordance with the state of emergency in regard to Covid-19 epidemic was unanimously passed.

The Minutes for the April 27, 2021 meeting were approved.

Police Business -

Lamey outlined the April, 2021 police report.

Resident Business - None

Financial-

Financial reports for April, 2021 previously distributed by email were approved.

Peterson indicated that Progressive Insurance has reimbursed the Manor for a check with insufficient funds and bank fees totaling \$497.38.

A commissioner’s email was hacked, a fraudulent bill for concrete work was created and a check issued. When this was discovered, a stop payment was ordered. No funds were lost. A Strathmoor Manor Fraud complaint was made to the Strathmoor police and they referred it to the LMPD. The investigation is ongoing.

Following discussion of this attempted fraud, the following actions were taken: Peterson resigned as Treasurer; Heitz will be the Treasurer. Heitz, Peterson, and Cobb will meet with First Financial and Republic bank to update signatory authority; a Financial controls procedure will be drafted; and the current Treasurer will monitor the accounts weekly.

The audit proposal(s) will be reviewed at the June meeting.

It was noted that the Manor did not budget funds to be moved from the General Fund to the Road Fund this year.

General City -

The Waste Management new four year contract with the same terms and at the same price of \$16.50 per household per month will be signed this week.

Stopher reported that Metro Councilman Cassie Armstrong will attend our June meeting to discuss Metro Land Use and/or other concerns.

The PVA report on property values has been sent to Stopher and Cobb , forwarded to the other commissioners and is believed to be correct.

City Business/Legal -

Harrison reported that Strathmoor Village, with whom Strathmoor Manor and 4 other small cities contract with for police services, are still obtaining bids for insurance. The Village is working diligently to resolve these issues and to propose a new police contract for July 1, 2021.

The Ordinance Series 2021, Number 1, the tax rate ordinance with a rate of 30 cents/per \$100 of valuation was unanimously passed.

A first reading of Ordinance Series 2021, Number 2, 2020 and 2021 Budget was done.

Maintenance Report -

Cobb will remind Nalley about the stop sign work.

Zandona will have the arborist look at some trees with possible problems and work on the fall planting list.

Cobb reported that work is going on by the firm to prepare bids for concrete work.

Communication - The newsletter will be mailed after June 22 to include two ordinances.

The next meeting is June 22, 2021.