

**City of Strathmoor Manor
Minutes for December 10, 2019**

In attendance: Commissioners: Susan Stopher, Brooke Heitz, Kathy Zandona, and Brian Cobb; John Harrison, Attorney and John McIntyre, CPA.

The Minutes for the October, 2019 meeting were approved.

Police Business - The reports from October and November were reviewed.

Resident Business - None

Financial-

The monthly financial statements for October and November, 2019 were not available.

Harrison sent letters to the outstanding property tax owners indicating that liens may be placed on the properties after December 1, 2019. This will be reviewed for liens at the January meeting.

McIntyre presented the audit for the year ending June 30, 2019 with an unqualified opinion. The Commission voted unanimously to approve it. He will file it electronically.

The following matters were enumerated for follow-up: Receipt of financial filings to DLG shall be noted on the agenda; obtain monthly or quarterly statements on the CD value; and have First Financial again issue bank statements at the end of each month.

Cobb distributed the UFIR for the year ending June 30, 2019. It was unanimously approved and submitted electronically.

Receipt of these filings will be noted on the January agenda.

It was noted that the CD with a rate of 1.4% matures on December 26, 2019. The Commission agreed that Peterson should contact First Financial and Republic to determine the best rate for a 2 year CD.

General City - The 2020 contact list and commissioner responsibilities will be confirmed at the January meeting.

City Business/Legal –

The Metro Arbnb ordinance review. Pending.

The Ordinance Series 2019, Number 4 to revise the rental property registration was unanimously passed.

The Ordinance Series 2019, Number 3 to revise Chapter 600, 2.606 Ad Valeorum Tax Due Date and late payments was unanimously passed.

Maintenance Report -

Sidewalk Project - Precision Concrete Cutting has completed the work on Phase one. Stopher will contact them re sidewalks to be replaced and their recommended contractor. Zandona will contact Seven Seas for a bid.

Zandona reported that the tree at 2001 Lowell be removed.

Zandona spoke to the value of the arborist city report that was previously distributed to all commissioners.

Replacement trees from Ottes are being pursued.

Communication

Heitz will distribute the next newsletter this month and include the auditor's report, new ordinances, and information about the Homestead Exemption.

There will be a notice on FB about applying for the Homestead exemption after January 1st.

Heitz will review the city web page and explore more prominently displaying the mailing address.

Next meeting is January 28, 2020.