

**City of Strathmoor Manor
Minutes for April 23, 2019**

In attendance: Commissioners: Brooke Heitz, Susan Stopher, Kathy Zandona, Brian Cobb and Bob Peterson; John Harrison, Attorney; and Joe Renzi, Strathmoor Police Chief.

The Minutes for the March 26, 2019 meeting was approved.

Police Business - The police report for March was reviewed. Renzi announced that he will be retiring as chief at the end of May, but will continue part-time as an officer.

Resident Business -
None

Financial-

The monthly financial information for March, 2019 was reviewed. It was noted that corrections to the budget amounts to reflect the budget ordinance passed in April, 2018 had been made.

Peterson reported that he will meet with the bank regarding the road fund account and the bank's concern about the lack of account activity in this designated savings account. Also, he will discuss the checks which were printed with an error.

Peterson will direct Pat Colgate, Manor Bookkeeper, to move \$10,000 from the Operating Account to the Road Fund as shown in the current budget.

Cobb reported on the submission of documents to the Department of Local Government (DLG) for the FY 2017 -2018 FY including: the Financial Statement with a General Ledger report, copies of bank statements, other required documents, and the UFIR (Uniform Financial Information Report for FY 2017-18. Cobb has emailed this information to all Commissioners and will update them with any additional communication from DLG.

Cobb submitted the liability insurance renewal application.

At the May meeting, Cobb will have audit quotes from CPA firms for the mandatory two year audit for the period ending June 30, 2019.

General City -

It was noted that the Metro financial issues may increase the Manor fire protection costs.

City Business/Legal –

The Ordinance Series 2019, Number 1 setting the real property tax rate at 32 cents per \$100 of valuation was unanimously passed. Stopher noted that the PVA will be distributing the tax roll via email by the end of the week.

It was noted that the Arbnb Metro ordinance will be out next week. Pending.

Revisions to the rental property registration ordinance are pending until July 1st.

Maintenance Report -

Zandona reported that some limb concerns and spring clean up were- handled by Nally. Also a tree will be removed at 2015 Strathmoor by Sang Tree service at a cost of about \$2,500.

Cobb will obtain information about a project supervisor for sidewalks.

Communication - It was noted that a newsletter to include the tax rate ordinance must be distributed prior to the tax bills being mailed.

Next meeting is May 28, 2019.