

**City of Strathmoor Manor  
Minutes for September 26, 2017**

In attendance were the following: Commissioners: Brian Cobb, Brooke Heitz, Kathy Zandona, Susan Stopher, and John Harrison, Attorney.

The Meeting Minutes for July 2017 were approved.

**Police Business**

There were no police reports presented.

**Resident Business**

None

**Financial Report -**

The City of Strathmoor Manor Budget to Actual Comparison, Statement of Profit and Loss, Balance sheet, check register, 2016/2017 Budget vs. Actual, and Statement of Profit and Loss reports from Pat Colgate for August 2017 were reviewed.

It was reported that 7. Letters have been sent to these owners by the Commission Treasurer. Copies were given to Harrison for follow-up on November 1 for any remaining tax bills at that date.

FY 2015 - 2016 adjustments for the final financial statement will be made by Cobb and submitted to the Department of Local Government. Cobb will also make those adjustments on the FY 2016 -2017 data.

**General City -**

It was unanimously agreed to hire McIntyre and Wooldridge to perform the audit for the period July 1, 2015 to June 30, 2017. (Cobb will sign, copy and return the agreement to the firm.)

There are currently no updates on the Metro/League of Cities suit.

It was agreed to consider a picnic in the spring. A request for residents to serve on a committee to organize the picnic will be made.

It was noted that MSD sent letters to residents about sewer projects in the Manor to be done from August 2017 to June 2019.

### **City Business/Legal –**

Harrison reported that there is an issue enforcing Ordinance 2016, 1 relating to the registration of rental properties, when no documentation exists that the property is rented.

Harrison wrote the person requesting electronic expenditure records. This letter can be used as a template for future such requests and denotes that only paper records can be provided at a cost of 10 cents per page as specified in the KY open records statute.

### **Maintenance Report -**

Zandona reported on the following: from the Forestry Board:

- Four bids on work design and plantings for the park are being sought. The roundabout plantings appear to be thriving.
- The 5 mounds in the park were removed and seeded. The mats have been removed and the mowing company will be working on mulching and weeds.
- The arborist, Cindi Sullivan, submitted her final report. Bids were sought from 7 companies for tree work and 4 companies provided bids. We contracted with the Marcell company for \$22,000 and the work is being done this week.
- The 8 new trees will be purchased from Frank Otte's.

We will again use our maintenance company for snow removal. Cobb will check on how much was used for snow removal last year and how much was applied to mowing.

### **Communication**

Heitz will do another newsletter in November.

**Next meeting is October 24, 2017.**