

## **City of Strathmoor Manor Minutes for June 23, 2016**

The meeting of the City of Strathmoor Manor Commission was called to order. In attendance were the following: Commissioners: Bob Peterson, Kathy Barber and Susan Stopher; and Attorney, John Harrison.

Kathy Barber was elected acting Mayor Pro Tem.

The Meeting Minutes for May 2016 were approved with one revision.

**Police Business** - The May 2016 report was reviewed.

Stopher also reported that she is filing a letter with a copy of the police contract to the KY Finance Cabinet to obtain the intergovernmental grant money.

**Resident Business** -

The resident of 2143 Strathmoor has requested guidance on fence installation. It was noted that Strathmoor Manor has no authority over fences and Metro Louisville has very specific ordinances on fences. It was unanimously agreed that the homeowner should be advised of this and is not required to seek guidance from Strathmoor Manor.

**Financial Report** -

The City of Strathmoor Manor Budget to Actual Comparison, Statement of Profit and Loss, Balance sheet, check register, 2015/2016 Budget vs. Actual, and Statement of Profit and Loss reports from Pat Colgate were reviewed and approved.

The Manor is a claimant for unclaimed dividends of \$ 26.35 being held by the KY State Treasurer. Written proof of the EIN is required. No one at the meeting recalls ever seeing such documentation. Cobb will be contacted for suggestions about this matter.

There was discussion about the PVA wanting the payment calendar in the tax rate bill. After discussion, it was agreed to reference that ordinance in next year's tax rate ordinance.

**General City** -

City Insurance - A number of documents were reviewed including a letter from the Schmitt Agency regarding a refund if the insurance was cancelled and numerous documents outlining the cost for obtaining insurance from the Kentucky League of Cities (KLC). There were several questions about the accuracy of the calculations in the Schmitt letter. It appears that to obtain new coverage and pay the premium by July 1st

would require a current year budget amendment. Clarification was needed as to several coverages mentioned in the KLC documents. After lengthy discussion, this decision was tabled until the July meeting to confirm the refund amount, allow payment from the new fiscal year budget and obtain information on proceeding with the KLC insurance product for a period of August 1, 2016 - June 30, 2017.

It was noted that Cobb and Peterson have submitted applications to KLC for bonding. There were questions about the bonding and crime coverage. Proposals should be available for the July meeting.

The Fourth of July Parade will be at 10 am in the Park.

Mona Nunn and Lauren Novak have again agreed to organize the September picnic. It's hoped that the picnic will be September 11 or 18.

On street parking concerns were discussed. While there is no Manor ordinance limiting the length of on street parking, Metro does have an ordinance that results in a notice and after a brief time period towing. A newsletter article will encourage residents to park in their driveways if possible.

### **City Business/Legal** –

Ordinance Series 2016, Number 5 the annual budget for the Fiscal Year July 1, 2016 through June 30, 2017 was again discussed and unanimously approved as adjusted.

Ordinance Series 2016, Number 6 granting a communications franchise and authorizing execution of a uniform franchise agreement for Google Fiber was unanimously passed. The Mayor may sign the google agreement at his leisure and provide a paper copy for the contract records to the City Clerk.

Discussion of issues related to financial controls was discussed. This was tabled for further discussion at the next meeting.

Implementation of Ordinance 2016, 1 relating to the registration of rental properties was discussed. A sample form developed by Stopher was distributed. Commission members asked several questions about this ordinance. Tabled to the July meeting.

A draft park rental form from another home rule city was reviewed. After discussion, the Commission unanimously voted to not allow any private events to be held in the park.

### **Maintenance Report** -

Discussion of the storm tree problems was held. First, after discussion of liability issues and good practices, it was determined that when the arborist recommends a tree be removed, such action be taken whether or not the homeowner is in agreement. One member thought that this had occurred at 2020 Strathmoor. Ms. Zandona is requested

to review this matter. Secondly, all Commission members need to clearly understand the actions to take if a tree falls, especially when it is blocking a road. This will be discussed at the July meeting.

The holes from tree removals will be filled within the week.

The Greenhaven work estimate, benches purchase, and installation quotes are pending.

The need for waste cans at the park will be monitored.

### **Communication**

The next newsletter will include the tax rate, budget and google ordinance; information about the parade; and tree watering.

**Next meeting is July 28, 2016.**