

**City of Strathmoor Manor
Minutes for January 28, 2016**

The meeting of the City of Strathmoor Manor Commission was called to order at 7:04 PM. In attendance were the following: Mayor, Brian Cobb; Commissioners Bob Peterson, Kathy Barber, and Kathy Zandona; and Attorney, John Harrison.

The Meeting Minutes for December 2015 were approved as modified.

Resident Business -

Resident Dennis Boyd (2014 Lowell) updated the Commission regarding the damage incurred in December to their retaining wall at entrance to the Shelley Avenue alley. Waste Management (WM) denied the claim. Repairs will cost Boyd family approx. \$1000. Mayor Cobb will discuss with WM altering their pick-up method – perhaps walking our cans to the truck parked on Shelley.

Police Business –

The December 2015 report was reviewed followed by discussion of a few of the incidents reported.

Chief Renzi reminded us that Jehovah's Witnesses do not need to register with the Manor and obtain a solicitation permit as they are federally protected.

General City –

Mr. William Hollister presented the audit report and related communications:

1. Audit report for year ended June 30, 2015 – opinion is that the Manor's financials do fairly represent the results of operations in accordance with generally accepted accounting principles. He highlighted that the paving project is reported as a non-current asset because pavement has useful life in excess of 1 year.
2. Letter regarding internal controls – is a standard audit communication
3. Letter to Management – explains what an audit does and does not entail
4. Representation Letter – explains what representations the Manor made to the auditors

Mayor Cobb will follow up with City Clerk Stopher regarding filing the report with the state – number of copies required, filing deadline, etc.

A UFIR report also needs to be completed and filed. Recent UFIRS have been prepared either by Mr. Hollister or Pat Colgate. Mayor Cobb will prepare UFIR for YE June 2015.

Financial Report -

1. The Balance sheet, check register, 2015/2016 Budget vs. Actual, and Statement of Profit and Loss reports from Pat Colgate were reviewed.
2. PVA error issue tabled for future meeting as those in attendance unaware of the issue.
3. Road fund reductions – discussed impact of low gas prices on road funds from the state. Will discuss again at budget time

City Business/Legal –

1. Ordinance changes – Attorney Harrison will update our binders at the February 25, 2016 meeting so remember to bring ordinance notebooks to that meeting.
2. Attorney Harrison will email Commissioner Barber an updated PDF of the Manor ordinances to post to the website.
3. Discussed possible need for budget amendment due to expenses in two categories exceeding budgeted amount. Discussion tabled for future meeting.

4. Ordinances – tabled until next meeting so all commissioners can be present
5. Financial Disclosures – Mayor and Commissioners need to complete for 2016 records.
6. Google Fiber – discussion of resolution by which the Manor would grant Google Fiber a franchise in the Manor. Attorney Harrison explained that granting a franchise means the Manor gives a company the right to use utility easement in the Manor. Existing franchises in the Manor – LG&E, Louisville Water, AT&T, Time Warner. Louisville Metro will bid on behalf of all cities within Jefferson County – once all such small cities have passed resolution. Commissioner Zandona moved that resolution be passed. Commissioner Barber seconded. Vote taken and resolution passed.

Maintenance Report -

1. A few city signs are in need of repair. Commissioner Zandona will contact vendor to do a drive-by of all city signs, noting any in need of repair. More discussion at future meeting.
2. Chief Renzi suggested a new No Parking Sign be installed on Lakeside between Strathmoor and the alley. Parking along Lakeside gets congested during the summer.
3. Snow removal – Manor paid \$600 to be on Nally's Priority List. Spent an additional \$560 on ice event of Jan 10-11 to include pre-salting, a second salting and plowing.

Forestry Board –

1. Per Attorney Harrison, the Forestry Board needs a set, published schedule. Per Commissioner Zandona, the Forest Board will meet next week in a Special Meeting at which they'll discuss and possibly alter the ordinance to reflect their 2016 meeting schedule.
2. No additional tree plantings scheduled at this time. The stump on Eleanor@Lowell needs to be removed. Green Haven doesn't have necessary equipment so another vendor will be used.
3. The extensive tree work in the fall included \$12K of removal work and \$12K of new plantings.
4. Some pruning work still needed by June 30 year end.
5. Note – tree in easement in front of Mackin resident (Strathmoor Boulevard) was not removed in the fall as initially planned, due to resident's request that it be left in place.

Communications -

A newsletter will be circulated after February meeting at which discussion of proposed ordinances and possible budget amendment will be discussed.

Newsletter to include:

- Audit results and related required reporting
- New ordinances, if passed
- Budget revisions, if budget revised

Next meeting is February 25, 2016.

Meeting adjourned 8:55 PM