

**City of Strathmoor Manor  
Minutes for August 28, 2015**

The meeting of the City of Strathmoor Manor Commission was called to order. In attendance were the following: Mayor, Brian Cobb; Commissioners Kathy Barber, Kathy Zandona, and Susan Stopher; and Attorney, John Harrison.

The Meeting Minutes for July, 2015 were approved as submitted

**Police Business** - The July, 2015 report was reviewed.

**Resident Business** -

Nancy Cunningham, 2021 Strathmoor, raised questions about the need for a tree in their front easement. She was advised about the work of the Tree Board to plant new trees.

**Financial Report** -

A financial statement for the year ending June 30, 2015 will be prepared by Cobb and reviewed at the September meeting. In the interim, Cobb will email it to the Commissioners for review. The audit process has begun.

Reviewed the 8/26/15 Balance sheet, check register, 2015/2016 Budget vs. Actual, and Statement of Profit and Loss reports from Pat Colgate. Cobb will meet with Colgate to revise the format.

It was noted that taxes are still due on 4 properties. In September, the process to collect unpaid taxes will be initiated.

The property taxes were paid twice on 2165 Strathmoor Boulevard by U. S. Bancorp Service Providers, LLC. A refund of \$876.23 was approved.

The Commission will consider tax refunds on those properties with tax assessment changes at the September meeting.

**General City** -

Ordinances 5.401 Approval of Proposed Structural Changes and 5.402 Approval of Proposed Structural Construction were again reviewed. Such ordinances in other small cities was discussed and additional research is required. Pending.

Rental property - Harrison reported that multi-unit properties are prohibited by deed restrictions, which allows enforcement by homeowners. Also, the Manor is zoned R-5, single family ownership, by Metro Planning and Zoning. It was noted that other small cities have some ordinances for rental properties, but it is unclear how such ordinances are written and enforced. Harrison was requested to research a possible ordinance to require an annual owner registration of rental property to obtain contact information for ordinance enforcement.

Property maintenance and parking issues - The Commission reviewed Ordinances Chapter 100, Section 4 regarding parking on streets and properties and Chapter 100, Section 5 regarding property maintenance, vegetation, motor vehicles and other matters. Harrison was requested to research an ordinance limiting large vehicle parking to 7 consecutive days and no more than 28 days per year and the enforcement of such an ordinance.

There was discussion of the picnic scheduled for September 13. RSVPs are needed. In case of rain, the picnic will be cancelled but the food distributed to residents.

Barber will meet with the paving company representative to examine paving issues and determine a timetable for repairs. Pending

Cobb and Barber will contact insurance companies to obtain estimates. Bids are not required. Pending

### **City Business/Legal** – John Harrison

The Ethics Board was appointed in 2008 and includes Jill Jones, Glenn Barber, and John Hamlet. These people will be contacted regarding continuing in this role.

### **Maintenance Report** -

Zandona reported that Greenhaven finished the tree survey with 20 requiring removal, 29 to be planted and 8 trimmed. Priorities are set for each category. The Commission approved the purchase of 20 trees for planting this November. Homeowners will be contacted for agreement to water prior to planting.

### **Communications**

It was agreed that a neighborhood service provider list was not appropriate on any City of Strathmoor Manor FB page, website, or other publication. The Welcome letter will be updated.

**Next meeting is September 24th.**