

City of Strathmoor Manor Minutes for February 26, 2015

The meeting of the City of Strathmoor Manor Commission was called to order. In attendance were the following: Mayor, Brian Cobb; Commissioners, Bob Peterson, Kathy Barber, Kathy Zandona and Susan Stopher; Attorney, John Harrison; resident, Nick Clifton (2167 Emerson Avenue), and Josh White, Highland Douglas Neighborhood Association.

The Meeting Minutes for January 22, 2015 were approved with a correction adding the First Reading of Ordinance 2015-2, amending the FY 2014-2015 budget.

Police Business – The report for January 2015 was reviewed.

City Business/Legal – John Harrison

Harrison gave the Financial Disclosure form and copy of the Ordinances to Zandona. Zandona submitted the financial disclosure form for the official record.

Municipal Order 2015-1 was approved. Commissioners' areas of responsibilities are as follows: Stopher, City Clerk; Peterson, Treasurer; Zandona, Maintenance; and Barber, Communications. Zandona was named Mayor Pro Tem, as necessary.

A listing of private and public contact information for all Manor officials was circulated. Corrections were noted on each list. Stopher and Harrison will make the corrections and distribute these.

Stopher will submit the online filings to the Department of Local Government.

There was a Second Reading of Ordinance 2015-1 regulating the use of and construction in public rights of way. After review and discussion, it was unanimously passed.

Ordinance 2015-2, a budget revision, was tabled until the next meeting.

Maintenance Report - Zandona

Snow removal and salting was discussed at length. Through this discussion, it was determined that the Manor needs to be on a contractor's plow list to insure immediate plowing after a snow storm. Zandona had information from two vendors for plowing and salting. Clifton advised the Commission that Emerson Avenue was not plowed by Louisville Metro. After review, it was decided to obtain additional information to adequately compare bids for service. Ms. Barber will post information on the Facebook page that snow removal is being assessed.

As requested, Zandona reviewed current and projected expenses for maintenance through June 30, 2015. These include \$4400 to Greenhaven for removing dead trees in the park and other park tree work, \$3325 for spring clean-up and mowing throughout the city, \$1000 for road salt and \$150 for one plowing. After discussion of the right of ways, Zandona was requested to obtain a bid for removal of the dead ash tree on Shelley. The current total is \$8875 plus the cost of the ash tree removal.

Cobb reported on the use of the LOJIC maps to determine right of ways. There was agreement that these maps can provide the information needed to determine tree responsibilities. The Shelley ash tree is within the right of way and should be removed by the city.

The Shelley Alley paving concerns will be reviewed prior to the next meeting when the snow is gone.

Josh White reported on a tree planting initiative. For the Manor to participate in this effort to obtain trees for fall planting, a decision needs to be made by July. The trees have air pruned and can be as large as 7 feet.

Harrison reported on the previous work on Tree City USA with the Forestry Board. Mike Rueff was then a Commissioner and did a tree survey.

Resident Business

Clifton asked if building a backyard deck required Manor approval. Harrison explained that this would not be required as described.

Barber, 2016 Lowell, showed a drawing and described the plans to construct a front walk from the street to their house. A motion was made and seconded to approve the plans. It was passed with Stopher, Zandona, and Peterson voting yes and Cobb voting no. Barber abstained from voting.

Financial Report - Peterson

Reviewed and approved the February financial report and Balance Sheet prepared by Pat Colgate. In addition, copies of the bank statements were reviewed.

Peterson reported that all taxes for 2014 have been paid.

It was unanimously agreed to close the Cash Account at First Capital Bank and move the \$11,998.27 to the checking account at First Capital Bank.

Stopher reported that a date for distribution of the preliminary report from the PVA has not been established, but will be around April 1st. The PVA shall be directed to mail the report to the Manor post office box.

Cobb distributed a draft of a Long Term Planning spreadsheet. There was discussion of this draft and several expenditure and revenue issues including possible changes to the financial reports and options for check deposits.

Communications - Barber

Barber will prepare a newsletter including snow removal issues, use of paper bags for yard waste, and other topics.

She will also update the webpage and Facebook page. Starting with the January 2015 minutes, upon approval, all minutes will be posted on the webpage.

The next regular meeting will be March 26, 2015.